

**COPPERWORKS HOUSING ASSOCIATION LTD**  
**MINUTES OF MANAGEMENT COMMITTEE MEETING**  
**HELD ON TUESDAY 28<sup>TH</sup> MAY 2019 AT 5.30PM**  
**IN THE ASSOCIATION OFFICE AT 43 THARSIS STREET**

**Health & Safety Report**

Committee agreed that the next Health and Safety walkabout would take place on Wednesday 29<sup>th</sup> May 2019 at 4.30pm.

**Cash Collections**

Committee approved the recommendation to contract G4S to provide secure cash collections from the office to the Clydesdale Bank.

**Annual Return on the Charter**

Committee unanimously approved submission of the ARC and ESSH to the Scottish Housing Regulator by the 31<sup>st</sup> May 2019.

**Triangle Site – Park on the Hill**

The Director confirmed that this project went on site on Monday 8<sup>th</sup> April 2019 and was progressing well. The contract was anticipated to last 6-8 weeks however we have experienced some slight delays due to issues with some sub-soil. These have now been addressed and we anticipate contract completion by late May / early June. The Director advised that the Contractor MacKenzie Construction will carry out the first 2 cuts of the grass on site before removing the heras fencing.

**Membership Report**

Committee granted approval of 2 Membership applications and granted permission to use seal.

**Close Cleaning Services**

Committee discussed the current service provided by CAS Contract Cleaning and agreed to approve the continuation of this service for the period 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020.

**Planned/Cyclical Maintenance Report**

Committee noted the appointment of McDermott Contracts. Notification of this appointment has been confirmed to McDermott Contracts and a formal start date has been arranged for 1<sup>st</sup> June 2019.

**Roystonhill Masterplan**

The Director advised that a meeting had been held with DRS to discuss the Roystonhill Masterplan. The Director advised that we are keen to work in partnership with other local organisations to proceed with this project.

**DRS Programme Meeting Update**

Committee noted that a meeting had been held with DRS following submission of our development funding plan for 2019/2020.

**Strategy & Development Funding Plan**

Following discussion with DRS at the progress meeting (as reported above), it was agreed that any potential development options should be included within the next round of Strategy & Development Funding Submissions in December 2019. Therefore there will be no submission made by Copperworks at present.

**Charitable Donations Policy**

Committee approved the adoption of the Charitable Donation Policy for implementation. Committee also approved a donation budget for 2019/2020 of £2,500.

**Committee Recruitment**

Committee approved the recruitment of a new Co-optee to join the Management Committee.

**Donation request – St Roch’s Secondary**

Committee approved a donation of £50 in vouchers to support St Roch’s Secondary School in a bid to raise funds for their Mary’s Meals project.